

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – APRIL 13, 2023**

**CALL TO ORDER.** Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderwoman Ashley Armbruster	
Alderman Joe Prince	Alderman Mike Jokerst
Alderman Mike Raney	Alderwoman Kristi Cleghorn
Alderman Bob Donovan	Alderman Jeff Eydmann

Absent: Alderwoman Susan Johnson

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Prince to approve the agenda as presented. Motion carried 7-0-1 with Alderwoman Johnson absent.

**CERTIFICATION OF ELECTION RESULTS.** A motion by Alderman Donovan, second by Alderman Eydmann to approve the election results for the April 4, 2023 General Municipal Election as follows:

Mayor: Susie Johnson 231 votes  
Brian Keim 462 votes

Alderman Ward 1: Gary Smith 124 votes

Alderman Ward 2: Sidney M. Strzelczyk 63 votes  
Eric P. Bennett 87 votes

Alderman Ward 3: Joe Steiger 91 votes  
Ashley Armbruster 87 votes

Alderman Ward 4: Mike Raney 139 votes

**PROPOSITION M:** Shall the City of Ste. Genevieve, Missouri, impose a sales tax of three percent (3%) on all retail sales of adult use marijuana sold in the City of Ste. Genevieve, Missouri?

Yes 468 No 213

Motion carried 7-0-1 with Alderwoman Johnson absent.

**SWEARING IN OF NEW MEMBERS.** At this time Pam Meyer, City Clerk swore in the newly elected members.

**PRESENTATION/AWARDS.** Former Mayor Paul Hassler, and newly elected Mayor, Brian Keim presented a plaque to former Alderman Mike Jokerst for 34 years of service.

**CONGRATULATORY RECEPTION.** At this time a brief intermission was held to celebrate Mike Jokerst and his 34 years of service to the community and also the newly elected officials.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderwoman Kristi Cleghorn	Alderman Eric Bennett
Alderman Joe Prince	Alderman Joe Steiger
Alderman Mike Raney	Alderman Bob Donovan
Alderman Jeff Eydmann	

Absent: Alderman Gary Smith

**ELECTION OF PRESIDENT OF THE BOARD OF ALDERMEN.** A motion by Alderman Raney, second by Alderman Steiger to nominate Alderman Donovan for President of the Board. Motion carried 6-1-1 with Alderman Bennett casting the Naye vote and Alderman Smith absent.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (see attached report)

**STAFF REPORTS.**

Tanaly Dollar – Tourism Director (see attached report)

Kenny Steiger – Fire Chief (see attached report)

**COMMITTEE REPORTS.**

The Building Committee met and reviewed final plans for the City Hall/Board Room renovation and it should be ready to bid out in the next week or so.

The Healthcare Committee met and reviewed plans for the upcoming employee health insurance renewal. They will be meeting again to review the final plans and it will be presented to the Board for approval at the April 27<sup>th</sup> meeting.

**PUBLIC COMMENTS.**

Robert Brown, 498 Merchant presented a plaque to Mayor Keim.

Barbara Grein, 450 Walnut Street addressed the Mayor and Board of Aldermen concerning what she feels is a parking issue in front of her residence on Walnut Street and would like to have two reserved spots in front of her residence.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen - Regular Meeting – March 23, 2023
- Minutes – Board of Aldermen - Work Session – March 23, 2023
- Approval of a street closure request from the Ste. Genevieve Master Gardeners for their Annual Garden Walk & Plant Sale on May 20<sup>th</sup> & 21<sup>st</sup> that will include Market Street East of Main – 1 Block; from 7 a.m. till 4 p.m.
- **RESOLUTION 2023 – 23.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH SCOTT BECKERMANN TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2023 – 24.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH MARY JO HOLLAND TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2023 – 25.** A RESOLUTION APPOINTING SABRINA FORD TO THE CITY OF STE. GENEVIEVE TOURISM TAX COMMISSION.
- **RESOLUTION 2023-26.** A RESOLUTION AUTHORIZING CERTAIN CITY OFFICIALS TO CONDUCT BANKING AND FINANCIAL BUSINESS FOR THE CITY OF STE. GENEVIEVE.
- **RESOLUTION 2023-27.** A RESOLUTION APPOINTING CLAYTON GEGG TO THE STE. GENEVIEVE BOARD OF ADJUSTMENT.
- **RESOLUTION 2023-28.** RESOLUTION RE-APPOINTING JOAN HUCK TO THE STE. GENEVIEVE BOARD OF ADJUSTMENT.

A motion by Alderman Bennett, second by Alderman Prince to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

**OLD BUSINESS.** None.

**NEW BUSINESS.**

**PROGRESS PARKWAY PROPERTY BID REVIEW.** City Administrator Welch reported that there were no bids received on the Progress Parkway Property and the Board will meet in a future closed session to decide what the next step is for the property.

**APPROVAL OF BID FROM VERN BAUMAN CONTRACTING FOR THE REMOVAL OF THE BLAIN STREET WATER TANK.** A motion by Alderman Bennett, second by Alderman Steiger to approve the bid from Vern Bauman Contracting for the removal of the Blain Street water tank. Motion carried 7-0-1 with Alderman Smith absent.

**APPROVAL OF THE PURCHASE OF PARTS FOR THE WASTEWATER UV SYSTEM FROM DE NOR WATER TECHNOLOGIES, LLC.** A motion by Alderman Eydmann, second by Alderman

Donovan to approve the purchase of parts for the UV system from DE NOR WATER TECHNOLOGIES, INC. Motion carried 7-0-1 with Alderman Smith absent.

**BILL NO. 4551. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR THE PERE MARQUETTE PARK TRAIL REHABILITATION PROJECT. 1<sup>ST</sup> READING.** A motion by Alderwoman Cleghorn second by Alderman Bennett, Bill No. 4551 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Smith absent.

**BILL NO. 4552. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING A PROPOSAL FROM METRO-AG, INC. AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE REMOVAL AND LAND UTILIZATION OF LIME RESIDUALS FROM THE WATER TREATMENT PLANT. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4552 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Smith absent. A motion by Alderman Prince, second by Alderman Raney, to proceed with the second and final reading of Bill No. 4552. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderman Eydmann, second by Alderman Cleghorn, Bill No. 4552 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderman Prince, Alderman Steiger, Alderman Bennett, Alderwoman Cleghorn, Alderman Donovan and Alderman Eydmann. Nays: None. Absent: Alderman Smith. Motion carried 7-0-1. Thereupon Bill No. 4552 was declared Ordinance No. 4473 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4553. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING A PROPOSAL FROM METRO-AG, INC. AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE REMOVAL AND LAND UTILIZATION OF RESIDUALS FROM THE WASTEWATER TREATMENT PLANT. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Bennett, second by Alderman Donovan Bill No. 4553 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Smith absent. A motion by Alderwoman Cleghorn, second by Alderman Raney, to proceed with the second and final reading of Bill No. 4553. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4553 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderman Prince, Alderman Steiger, Alderman Bennett, Alderwoman Cleghorn, Alderman Donovan and Alderman Eydmann. Nays: None. Absent: Alderman Smith. Motion carried 7-0-1. Thereupon

Bill No. 4553 was declared Ordinance No. 4474 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4554. AN ORDINANCE APPROVING THE PURCHASE OF NEW STATE APPROVED MOBILE RADIOS FOR THE FIRE DEPARTMENT FROM WIRELESS USA. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Bennett, second by Alderman Donovan Bill No. 4554 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Smith absent. A motion by Alderman Prince, second by Alderman Donovan, to proceed with the second and final reading of Bill No. 4554. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderwoman Cleghorn, second by Alderman Bennett, Bill No. 4554 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderman Prince, Alderman Steiger, Alderman Bennett, Alderwoman Cleghorn, Alderman Donovan and Alderman Eydmann. Nays: None. Absent: Alderman Smith. Motion carried 7-0-1. Thereupon Bill No. 4554 was declared Ordinance No. 4475 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Keim adjourned the meeting at 6:56 p.m.

Respectfully submitted by,

  
Pam Meyer  
City Clerk

## CITY ADMINISTRATOR REPORT

April 13, 2023 REVISED

1. Follow up letters will be going out soon for those who have not responded to the 2 rounds of letters advising property owners to repair their sidewalks. These official letters will advise them that the city will be performing the replacements and seeking reimbursement through an invoice or a lien. Property owners have been given 2 months to respond with questions or advising us they have a contractor lined up to do the work and advising us of their schedule.
2. Bids are out for the City owned sidewalk concrete replacement with bids due May 2. We will have a pre-bid meeting and walk through on Tuesday, April 18.
3. We still have seats available for board members/city staff at a Ste. Gen. City table to join us at the Chamber of Commerce Gala Friday, April 21, at 6p at Baetje Farms.
4. We are still waiting for the engineering on the city hall/boardroom remodel and once those have been submitted we can go out for bid. The committee met and reviewed the final architectural plans, along with proposed furniture, seating, board table, and phone system replacements.
5. We will review the Salary Study during the work session with CBIZ representatives at the next meeting on April 27.
6. I will be out of the office at the Missouri City/County Managers Association meeting from Wednesday, May 3 through Friday May 5.
7. The City is participating again in the Drug Take Back collection day Saturday, April 22. We'll be at the fire house collecting unused prescription medications from 9a to noon. It's a drive through event.



## TOURISM REPORT

*Board of Aldermen*

Thursday APRIL 13, 2023

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### HIGHLIGHTS

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- MTD Grant Renewals – pending submissions
- Website contracting services - vendor in review
- Google Workspace – contacting key group leaders for roll-out late spring
- Creating 5 learning modules (training video with reference material)

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### PAST EVENTS

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- Plantfest: collaboration between City and STG Master Gardeners planting 800 flowers downtown district
- \$500 grant presented to Tourism from STG Master Gardeners for summer planting

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### UPCOMING EVENTS

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- April 15<sup>th</sup> -Taste of St Gen (sponsored by Ste Gen County Hospital)
- April 16<sup>th</sup> – Ste Gen Gravel Classic (sponsored by STGH, STG City, Trailnet.org)
- April 14, 15, 16 - Ecole du Soldat
- May 6-7 Pioneer Days

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### GRANTS

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- MPD award amount 50/50 up to \$10,000 per DMO
- New change: ALL DMO and regional partners eligible for funding. (More competition)
- Our application in preparation
- Awards announced by June 15<sup>th</sup>, if not sooner

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### WELCOME CENTER

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- No news

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### MARKETING

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- Three areas of focus: website, GW, digital campaigns
- Re-evaluating and tracking all past media costs and outcomes to share in GW



- Securing graphic support/estimates for digital/printed maps (visitor guide, calendar, trails, themed events)
- Email communication: verification of calendar dates/details with group leaders prior to printing/publishing
- Creating Style Guide for comprehensive STG branding (fonts, colors, images)

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#### SOCIAL CHANNELS – FB, IG, YT

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- Creating campaign grid sheet to support integrating all channels with master calendar for specific posting dates, hashtags, images
- New criteria and measurements

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(The content of this report may be updated closer to the meeting date.)

**Comments/Questions:**



# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **March, 2023**

Calls for Assistance:

- SGFD responded to **20** emergency calls in **March**
- Total for this year is **59** calls, **up 2** calls from last year

Staffing:

- SGFD roster is down **4**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Hose loads, advancement on stairs and ladders**
- **Preplan Training was Basler Funeral Home**
- **I completed 60 Hours of Fire Service Leadership Enhancement Series through the University of Missouri**
- We have 4 in Fire Fighter 1 & 2 certification classes in Cape. They report everything is going well.
- **We hosted the "Life on the Nozzle Class" 8 hours with live fire training we had 5 in the class and had students from as far away as Gerald MO.**

Meetings Attended

Bi County Chiefs Meeting – **Attended**  
SG County Fire Chiefs Meeting – **Attended**  
City Counsel Meetings – **Attended X2**  
Sgfd Officers Meeting – **Attended**  
Sgfd Recruitment Meeting - **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- **The new brush truck switch over is complete**

Fire Radio

- St Francis County 911 radio survey -**Will be meeting Wednesday Night with bi county chiefs and 911 to discuss updates on the radio survey improvements**
- **Will be meeting Wednesday Night with Bi-county chiefs to discuss applying for a regional grant for radio replacement in the next application period.**

## Grants

### Community Foundation Grant

Holcim (CFG) Grant for the Fire Department – **started upgrades on some current radios.**

#### 2022 DPS Grant application

I have applied for a \$43,000 no match grant for radio replacement

I received notification that the grant request for \$43,000 for radio equipment was fully funded. **The State has given permission to order the radios. There is a request to the board for approval to order the radios.**

#### 2021 DPS Grant

The grant was for Radios for \$32,964.83. Radios have been installed in all of our big trucks and the new brush truck. Still working on closing out the grant now. Have experienced some technical discrepancies on the invoices that we are working out.

**2021 Grants is complete and closed out.**

#### ARP Grant

There is a maximum of \$20,000 and our match will be 50% of the amount requested. I am asking permission to proceed with the grant request with the amount not to exceed \$20,000 with a required match not to exceed \$10,000. The required match funding will be available from our rural fire fund. **Have been notified that the grant has been funded. Have to attend a webinar on April 21<sup>st</sup> to meet the requirements to purchase. Once the requirements are met, we will get quotes and bring them to the board for permission to purchase.**

#### 2023 DPS Grant

**Received notification that the grant program will open soon. I intend to apply again to try to get some of our handheld radios upgraded. This will be a no matching funds grant, the same as the last 2 DPS grants.**

### County Firefighters Assn.:

- Still working on getting a Propane Emergencies Class scheduled. **Tentative schedule for September 9th**

### Local & State Mutual Aid:

- Nothing to report

### Misc.

- **We assisted with the annual Polar Plunge. This is a fund raiser for the Special Olympics**

### KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Ste Genevieve Catholic Parish – 3 boxes

Ordered and Installed

**Basler Funeral Home**